



Job Description

Job Title: Job Student

BACKGROUND

Gymboree Play & Music is the world's leading parent-child interactive program for children ages newborn to five years. In 2006, we celebrate 30 years of bringing play, music, arts and learning to families across the United States and around the world! Gymboree Play & Music will be opening its doors in Belgium in December 2015.

RESPONSIBILITIES

Programming

- Facilitate parent-child interactive activities. There are 3 core programs:
 - Gymboree classes include age appropriate play activities on our custom designed play equipment, songs, parachute play, and bubbles.
 - Music classes involve instrument activities, singing, dancing and exploring a variety of music styles from around the world. Candidates must possess music background to teach Gymboree Music classes.
 - Art classes offer hands-on, process-oriented activities including painting, sculpting, collage making and dress-up time, in addition to movement activities and songs that support different art themes explored.

and/or

- Lead the program at birthday parties held in the weekend.
- Lesson plan according to Gymboree curriculum.

Sales/Customer Service

- Be responsible for knowing and achieving sales goals.
- Use features and benefits of Gymboree to provide information and sell enrollments, merchandise, birthday parties and special events to new and existing customers.
- Answer incoming calls, make outbound calls, greet and service customers.
- Assist with off-site grassroots events (ex. Gymboree Retail Store, etc.)

Operations

- Work with Booker, our online database management system.
- Attend designated staff meetings and trainings.
- Maintain site standards, including, but not limited to: cleaning, stocking and pricing of merchandise, and helping with equipment set changes.

NOTE: Gymboree Play & Music provides all training necessary.

KEY SKILLS AND TRAITS

- ✓ Experience working with children newborn to 5 years preferred
- ✓ Solid group leadership skills
- ✓ Beginning computer skills
- ✓ Customer service oriented
- ✓ Clean, physical appearance
- ✓ Outgoing
- ✓ Gregarious
- ✓ Must be able to lift a minimum of 20 lbs. and move play equipment
- ✓ Sales experience
- ✓ Phone skills
- ✓ Team player
- ✓ Flexible
- ✓ Enthusiastic
- ✓ Creative

- ✓ fluent French and/or Dutch
- ✓ strong foundation of English
(Fluent in English only is possible for a part-time position with flexible hours)

HOURS:

Part-time available to fit into your academic schedule. Flexible hours are also a possibility. Classes held weekdays and weekends. Birthday Parties are hosted in the weekends only.

COMPENSATION:

Starting pay is based on experience
Free Gymboree Play & Music classes
Employee Discount on retail products

Please send your CV, motivation and/or questions to:
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